



MSI-Human Resources

System Features

Features of the MSI-Human Resources Module Include:

- *Unlimited employee comments by date*
- *Detail job/wage history to track job and pay changes*
- *Date reminder maintenance for expirations, etc.*
- *Insurance Manager*
- *Education Manager*
- *Training Manager*
- *Tuition reimbursement tracking*
- *Unlimited emergency contacts with comments*
- *Paid time off entry by day*
- *Universal % pay increase*
- *Date reminder inquiry*
- *Insurance Inquiry*
- *Paid time off inquiry*
- *Job/wage history report*

MSI HUMAN RESOURCES

Job/Wage History

Selection

Employee :

Current Position / Wage

Job Class : Level :

Hourly Rate : Gross Pay : Annual Salary :

New Position / Wage

Effective Reason for Change Department Job Status

Pay Freq Job Class Level Hourly Rate Base Hrs Gross Pay Annual Salary % Change

Display

Date	Reason	Dept Code	Job Status Code	Job Class Code	Level	Rate	Base Hours	Gross Pay

OK Cancel Delete Exit

The MSI Human Resources Module has been designed to track key human resource information for municipal & park district employees.